Attendance Mangagement Plan (AMP - 2026)

1	2	3	4
Less than 5 days absence	Up to 10 days absence	Up to 15 days absence	15 days or more of absence
Whānau: Ensure your child is attending school everyday. If absent - ensure you are contacting the school.	Tumuaki will make contact with whānau and a letter/email will be sent that includes your child's attendance data.	Tumuaki will organise a whānau hui with you, your child, and SENCO. Develop a plan to support: this may include a referral to our navigator OR other external support services.	Tumuaki escalates the issue.
Support: Establish consistent routines and discuss the importance of attendance with your child.	Support: Collaborate with the school to identify any issues and solutions.	Support: Access to additional resources or services may be provided.	Consideration of legal action if support is declined without valid reason.

KEY POINTS:

- Regular attendance is crucial for your child's learning and wellbeing.
- Open communication with the school is essential.
- Early intervention helps prevent prolonged absences.
- Support is available; don't hesitate to seek assistance

SAMPLE ONLY